

1 **July 23, 2024**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 **LOCATION: 990 E. MISSION ROAD, FALLBROOK CA 92028**

5 President Pike called the meeting to order at 5:00 p.m.

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Pike, and Shaw (Shaw via teleconference)

9 **Absent:** Munson

10 **Staff Present:** Chief McReynolds, General Counsel Steinke, DFC MacMillan (via teleconference),  
11 DC August, BC Krumwiede, BC Bradshaw, IT Specialist Swanger, Board Clerk Canpinar, and members  
12 of the public.

13 **CHANGES TO THE AGENDA:**

14 There were no changes to the July 23, 2024, Regular Board Meeting agenda.

15  
16 **PUBLIC ACTIVITIES AGENDA**

- 17 1. **PUBLIC COMMENT:** President Pike inquired if there were any public comments regarding items  
18 not on the agenda. There being no public comment, the public comment section was closed.
- 19 2. **COMMUNITY CHALLENGE COIN:** Chief McReynolds presented a challenge coin to Justin Demary  
20 of Rainbow Municipal Water District for his service repairing NCF Station #5 water lines when a  
21 mainline water valve was struck by a vehicle resulting in full interruption of water service to the station.

22 **DISCUSSION/PRESENTATION AGENDA**

- 23 3. There were no discussion/presentation items for the July 23, 2024, Regular Board Meeting.

24 **ACTION AGENDA**

25 **CONSENT ITEMS:**

- 26 4. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR JUNE 25, 2024.**
- 27 5. **REVIEW AND ACCEPT FINANCIAL REPORTS FOR JUNE 2024.**
- 28 6. **REVIEW AND ACCEPT POLICIES & PROCEDURES:**

29 There were no policies or procedures for the July 23, 2024, Regular Board Meeting.

30 7. REVIEW AND ACCEPT THE MONTHLY OPERATIONS ACTIVITY REPORT.

31 8. SECOND QUARTER 2024 CUSTOMER SATISFACTION SURVEY.

32 9. ANNUAL FLEET SERVICES REPORT.

33 President Pike inquired whether there were any questions on Consent Items 4-9. There being  
34 no discussion, President Pike asked for a motion to approve the Consent Agenda. On a motion by  
35 Director Acosta seconded by Director Egkan, the motion to approve the Consent Agenda passed by  
36 the following roll call vote: **Acosta, aye; Egkan, aye; Pike, aye; Shaw, aye; Munson, absent.**

37 **ACTION ITEMS:**

38 10. SET PUBLIC HEARING DATE/TIME CERTAIN AUGUST 27, 2024, AT 5:05 P.M. FOR THE FIRE STATION #4

39 PROJECT CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FINDINGS: After March 2023 Board  
40 approval of the construction of a permanent Fire Station #4, Staff executed a contract with TELACU  
41 Construction Management for design-build services. Staff has been working with CEQA consultants  
42 on the analysis of the project to determine if it is exempt from CEQA. At the public hearing, the Board  
43 will consider the report and the summary of the work performed by the District CEQA consultants, to  
44 determine the proposed findings. On a motion by Director Egkan seconded by Vice President Shaw,  
45 the motion to set a Public Hearing date for August 27, 2024, at 5:05 p.m. to consider the CEQA Report  
46 and any exemptions that may apply to the Fire Station #4 Project passed by the following roll call vote:  
47 **Acosta, aye; Egkan, aye; Pike, aye; Shaw, aye; Munson, absent.**

48 11. REVIEW THE BIENNIAL CONFLICT OF INTEREST CODE, REPORTING NO CHANGES FOR 2024:

49 Government Code Section 87306.5 requires every local government agency to review its Conflict-of-  
50 Interest Code (COI) biennially to determine if a revision is needed. Once the determination has been  
51 made, a notice reporting the findings is required to be sent to the code reviewing body, The San Diego  
52 County Board of Supervisors. A Conflict-of-Interest code tells public officials, governmental  
53 employees, and consultants what financial interests they must disclose on their Statement of Economic  
54 Interests (Form 700). Chief McReynolds presented the notice, reporting that the last COI update was  
55 2 years ago, and there were no new positions added or substantial changes in duties or responsibilities  
56 for any positions since the last code was approved. On a motion by Director Acosta seconded by  
57 Director Egkan, the motion to authorize the Board Clerk to submit the Biennial Conflict-of-Interest

58 paperwork in accordance with the requirements of San Diego County passed by the following roll call  
59 vote: **Acosta, aye; Egkan, aye; Pike, aye; Shaw, aye; Munson, absent.**

60 **12. RESOLUTION 2024-09: AUTHORIZING REVISIONS TO THE DISTRICT INVESTMENT POLICY SECTION**  
61 **211.15 AND AUTHORIZING THE FIRE CHIEF/CEO AND FINANCE MANAGER TO TRANSFER FUNDS DURING FY**  
62 **24/25 TO MAXIMIZE INVESTMENT INTEREST AND TO FUND CAPITAL EXPENDITURES THAT HAVE BEEN**

63 **APPROVED BY THE BOARD:** Chief McReynolds presented the draft investment policy along with  
64 Resolution 2024-09. The adoption of both documents would authorize the Fire Chief and Finance  
65 Manager to transfer funds during FY 24/25 to maximize investment interest and to fund Board  
66 approved capital expenditures, noting the previous policy required Board action to move funds. If  
67 funding was to be moved out of California Cooperative Liquid Assets Securities System (CLASS),  
68 Board action would be required either through the preliminary budget and/or budget adoption at a  
69 Board meeting or through a separate Board action. Director Egkan asked if the rate of return was  
70 performing better in another investment portfolio such as the Local Agency Investment Fund (LAIF)  
71 instead of CLASS, would the policy allow the transfer of funds into that account. Chief McReynolds  
72 confirmed the policy would allow it; however, Resolution 2024-09 would need to be revised to align  
73 with these permissions. It was noted that the monthly financial reports included in the board packet  
74 consent agenda section are the Board authorization needed to move funds throughout different  
75 CLASS subcategories. Board discussion ensued. On a motion by Director Acosta seconded by  
76 Director Egkan, the motion to adopt Resolution 2024-09 pending a revision to the Resolution to include  
77 the language 'or any other District investment account,' and adopting the revised investment policy  
78 passed by the following roll call vote: **Acosta, aye; Egkan, aye; Pike, aye; Shaw, aye; Munson, absent.**

79 **13. RESOLUTION 2024-10: APPROVING AN AMENDMENT TO THE DISTRICT'S BUDGET REFLECTING AN**  
80 **INCREASE IN SALARY FOR THE FIRE CHIEF/CEO AND AN EXTENSION OF THE TERM OF THE EMPLOYMENT**

81 **AGREEMENT BETWEEN THE DISTRICT AND THE FIRE CHIEF:** General Counsel Steinke requested the Board  
82 consider the results of the performance evaluation of Chief McReynolds conducted in closed session  
83 on June 25, 2024, and discuss and determine whether adjustments shall be made for compensation  
84 for the Chief as well as whether the term of the Chief's employment contract should be extended. On  
85 a motion by Director Acosta seconded by Director Egkan, the motion to increase the Fire Chief's salary

86 to \$250k annually and extend the term of his employment contract one year through June 30, 2027,  
87 passed by the following roll call vote: **Acosta, aye; Egkan, aye; Pike, aye; Shaw, aye; Munson, absent.**

88 **14. RESOLUTION 2024-11: AUTHORIZATION OF HUMAN RESOURCES (HR) SPECIALIST GOSS AS**

89 **SIGNATORY:** Chief McReynolds requested the Board consider authorizing HR Specialist Goss to sign  
90 payroll and purchase orders. Resolution 2024-11 would permit HR Specialist Goss to conduct business  
91 on behalf of the District in the same manner as the Fire Chief and Deputy Fire Chief. On a motion by  
92 Director Egkan seconded by Vice President Shaw, the motion to approve Resolution 2024-11 passed  
93 by the following roll call vote: **Acosta, aye; Egkan, aye; Pike, aye; Shaw, aye; Munson, absent.**

94 **LEGAL COUNSEL REPORT:** General Counsel Steinke reviewed the included report: Public Officials and  
95 social media, the Brown Act, and the Public Records Act.

96 ● **WRITTEN COMMUNICATIONS:** Information only; no action required.

97 ● **BOARD RECOGNITION PROGRAM:** Information only; no action required.

98 ● **STAFF REPORTS/UPDATES:**

99 ● **KEITH MCREYNOLDS, FIRE CHIEF:** Chief McReynolds informed the Board of the following  
100 items:

101 ○ A grant application was submitted to the CA Office of Transportation Safety with the  
102 assistance of Hoch Consulting. If awarded, the grant could provide up to \$165k to  
103 convert three (3) front line NCF engines to battery operated rescue equipment.

104 ○ Local 1622 raised the most money in the County in their fundraising efforts for the  
105 Burn Institute. The total amount raised was close to \$25k!

106 ○ Bonsall Unified School District will hold a leadership summit at Fire Station #5 on  
107 Tuesday, July 30.

108 ○ The first Woman's Empowerment Summit will be hosted collaboratively between  
109 NCF, Vista Fire, and Oceanside Fire in August.

110 ○ Staff is currently researching Board of Director meeting compensation rates at similar  
111 agencies throughout the County and will bring this item back to the Board for  
112 consideration at a future meeting.

113 ● **CHIEF OFFICERS AND OTHER STAFF: BC BRADSHAW:** BC Bradshaw provided staffing updates  
114 that included deployments to help neighboring agencies fight fires in northern California. **DC AUGUST:**

115 DC August provided an update on current facility projects, and confirmed IT Specialist Swanger  
116 successfully transitioned the phone system to the new vendor, Ring Central. A new social media  
117 campaign called 'Meet Your Firefighter' is currently being launched, along with anti drinking and  
118 driving reminders.

119 ● **BOARD:** President Pike: President Pike thanked Staff and community groups for their  
120 participation and attendance at the community roundtable with California State Treasurer Fiona Ma  
121 last week.

122 ● **BARGAINING GROUPS:** There was no comment from the Bargaining Groups.

123 ● **PUBLIC COMMENT:** Jacqueline Howell of Howells Public Relations provided grant application  
124 updates.

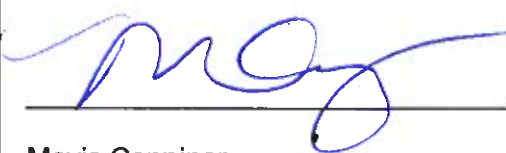
### 125 **CLOSED SESSION**

126 There were no closed session items for the July 23, 2024, Regular Board Meeting.

### 127 **ADJOURNMENT**

128 A motion was made at 6:00 p.m. by Director Acosta seconded by Director Egkan to adjourn the  
129 meeting and reconvene on August 27, 2024, at 5:00 p.m., which motion carried unanimously.

130  
131  
132 Respectfully submitted,

133   
134

135 Mavis Canpinar

136 Board Clerk

137  
138 Minutes approved at the Board of Director's Meeting on:

139 8/27/24